

CONTRACT REVIEW CHECKLIST**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

Comments

Term (Duration of Contract)	January 8, 2007 – June 30, 2007
Termination Clause	For convenience with 30 days notice
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	N/A
Confidentiality Provision	Yes
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	FLORIDA LAW & PB COUNTY VENUE

Business Principles:

Comments

Sound Business Principles	YES
Reasonableness of Fees	Please refer to page _____.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to page <u> 1 </u> .

Other Issues:

Comments

Conflict of Interest Disclosures	Included with back up
Non-Negotiable Issues	NONE
Miscellaneous Issues	NONE
Appropriate Departmental Sign-off	YES

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

Bleui Lewis 1/3/07
By: Attorney (Name and Date)

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

Comments

Term (Duration of Contract)	January 8, 2007 – August 31, 2007; Please refer to paragraph 1 of original contract and 1 st amendment.
Termination Clause	Board may terminate without cause upon giving 30 days notice to other party. If the consultant is in default, the Board may cancel contract for cause upon five (5) days notice to the other party; please refer to paragraph 16 of original contract.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to section 11 of original contract.
Regulatory issues	None
Confidentiality Provision	Consultant will NOT receive student information; please refer to paragraph 7 of original contract.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County; please refer to paragraph 15 of original contract.

Business Principles:

Comments

Sound Business Principles	Yes.
Reasonableness of Fees	Increase amount of contract to \$197,200.00 (an increase of \$52,200.00); Please refer to paragraphs 6A of original contract and 1 st amendment.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Rate: \$145.00 per hour (an increase of 360 hours); Please refer to paragraph 6A of original contract and 1 st amendment.

Other Issues:

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

By: *[Signature]* (Name and Date)

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	January 8, 2007 – December 21, 2007; Please refer to paragraph 1 of original contract and 1 st and 2 nd amendment.
Termination Clause	Board may terminate without cause upon giving 30 days notice to other party. If the consultant is in default, the Board may cancel contract for cause upon five (5) days notice to the other party; please refer to paragraph 16 of original contract.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to section 11 of original contract.
Regulatory issues	None
Confidentiality Provision	Consultant will NOT receive student information; please refer to paragraph 7 of original contract.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County; please refer to paragraph 15 of original contract.

Business Principles:

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	Increase amount of contract to \$255,200.00 (an increase of \$58,000.00); Please refer to paragraphs 6A of original contract and 1 st and 2 nd amendment.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Rate: \$145.00 per hour (an increase of 400 hours); Please refer to paragraph 6A of original contract and 1 st and 2 nd amendment.

Other Issues:

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations:

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

[Signature]
By: Attorney (Name and Date) 8-16-07